

New York State Federation of Lake Associations, Inc.

Meeting of the Board of Directors
May 4, 2012
3:15 pm
White Eagle Conference Center
Hamilton, NY



Present

Jim Cunningham, President
Bill Harman, Vice President
Walter Dutcher, Treasurer
Janet Andersen, Secretary
Jack Baldwin

Donald Cook
James Cunningham
Rich Henderson
George Kelley
Theresa Mayhew

Bob Rosati
Jan Shields
John Slater
Robert Thill

Absent

Matthew Albright
Rena Doing
John Jablonsky

Nick Klupacs
Dean Long
Barbara Marko

Kathleen McLaughlin
Rebecca Schneider
David Wright

Also in Attendance

Nancy Mueller, Manager

Scott Kishbaugh, DEC

- 1. Call to Order.** President Jim Cunningham called the meeting to order at 3:15pm.
- 2. Minutes of the March 26, 2011 Meeting.** Terri Mayhew made a motion to accept the minutes as written, Bob Rosati seconded, and the motion carried.
- 3. Office Report.** Nancy Mueller reported that around 170 people had registered for the conference, including some that were single and double days. She mentioned that the FOLA website was up. She was asked to put speaker content into future programs.
- 4. Treasurer's Report.** Walter Dutcher presented the balance sheet and monthly income and expense numbers as well as pie charts that show our income and expense. He was asked to distribute the information to the board members. He said that there were no concerns on the fiscal status and reported that work on the 990 filings was underway.
- 5. Board Nominees.** The board nominated Willard Harman, Dean Long, Theresa Mayhew, Bob Rosati, and Rebecca Schneider for an additional three year term.
- 6. Committee Reports:**
 - a. Website:** Jan Andersen asked that backup arrangements be confirmed and information provided on how to recover the information should a failure occur.

- b. **Marketing:** The magazines with Diet ads are not yet out; our ad is in the recent legislative gazette on the invasive species page. Terri expects to have more time after the conference and as the lake season begins.
 - c. **Finance:** Robert Thill summarized that they had two proposals and were also not certain what the cash available for investment might be under the new CSLAP terms. He reviewed a CD laddered approach, and Richard Henderson reviewed an alternate approach with stock funds. The board agreed to table this discussion.
 - d. **Conference:** Nancy reminded the board that the next conference would be our 30th.
 - e. **Scholarship:** Bill Harman reviewed a proposal to help support students in his lake management program. A lake association would pay a student for two years to work on a lake management plan, FOLA would contribute funds for two years, and Bill would contribute some funding, after ensuring that the project had adequate academic experience. The board discussed variable funding amounts. Don Cook moved that FOLA pay for travel expenses not to exceed \$400 for Bill Harman and students to his regional meetings, Rich Henderson seconded, and the motion passed. The board deferred action pending better definition of the proposal details.
 - f. **Federation of Lakes:** After discussion led by Jan Shields, Jan Andersen moved and John Slater seconded that FOLA direct the FOL to support the NYS invasive bill Senate 6826, and the motion carried.
 - g. **Regional meetings:** Jan Andersen described the plan for regional meetings based on Terri Mayhew's current program in Columbia County. Robert Thill moved, and Jan Shield seconded that FOLA authorize up to two regional meetings, funded at a cost not to exceed \$300, and the motion carried.
 - h. **Dam:** Bob Rosati reported that funding had been approved for state owned dams and flood control and proposed requesting grants or loans for privately owned dams.
 - i. **CSLAP & DEC report.** Scott reported that the DEC CSLAP website was up, as well as the Google map page with links to the CSLAP page. On Diet, he reported that the DEC would not implement downloading restrictions nor did they want to do a watermark. The page would give usage guidelines. The board directed Scott to put Diet on the website as is. On CSLAP, Scott reported that an updated protocol had been prepared. Scott reviewed the process for the proposed DEC – FOLA agreement, which would be 3 years with an optional 2 year extension: DEC has to approve it conceptually, the state controller needs to approve it conceptually, and the details have to be worked out between FOLA and DEC. Scott asked Jim to get the bullet points of the issues with the draft agreement to Scott. UFI will start once we have the conceptual agreement. Scott believes we have to start by June 1. Options are: wait, start and do up to 6 weeks of sampling with lake fees, or start, only analyze those with short hold periods. Walter Dutcher moved and Jan Andersen seconded that we start the program by June 1, and the motion passed. Jan Shields moved and Bill Harman seconded that the CSLAP committee make the recommendation to the executive committee to approve the contract, and the motion passed.
7. **NALMS Symposium Hosting.** The board discussed whether FOLA should host a NALMS meeting, and if we should also have a FOLA meeting that year. Walter Dutcher offered to serve as President-Elect if we decided to host the meeting. We postponed a decision pending further discussion.
8. **NALMS 2012 Symposium Attendance.** Walter Dutcher moved and Bill Harman seconded that FOLA would send up to 2 people to the NALMS conference in Madison in 2012 at a cost not to exceed \$3K, and the motion carried.

9. **Other meetings.** The Hydrilla Summit in September was discussed. Terri Mayhew reviewed the Watershed Steward pilot program and provided information.
10. At 5:45 pm John Slater moved, and Rena Doing seconded, that the meeting should be reconvened after the general membership meeting on May 5, at a location TBD, and the motion carried.
11. **Meeting Reconvened.** Jim Cunningham reconvened the meeting on May 5 at 9:25 pm in the Cleveland Room.
12. **Finance Committee.** Robert Thill reported that the finance committee had agreed on an approach. He moved, and Rich Henderson seconded, that a Vanguard account would be opened, the President and Treasurer would have signatory powers, and that \$50K would be invested, with \$40K initially laddered into CDs of 6, 12, 18, and 24 month duration, and \$10K invested into the Vanguard Wellington Fund, and the motion passed. See appendix for resolution.
13. **CSLAP update.** Jim said that he had reviewed the contract comments with Dave Wright and they would have input to the DEC within 2 weeks. Scott said that if there were a brick wall we would initiate sample analysis with the more expensive alternate contract lab. Walter Dutcher moved and Bob Rosati seconded that the CSLAP program be started, and the motion passed.
14. **Scholarship update.** Robert Thill documented a proposal for the scholarship program, and moved that FOLA establish a scholarship reserve of \$10,000, establish a scholarship committee to administer the funds, and to distribute \$2500 per year per student, and George Kelly seconded, and the motion passed. The scholarship committee is Rich Henderson (chair), George Kelly, and John Slater. Bill Harman will serve as a consultant to the committee. The committee was asked to prepare information for the FOLA website and other communication vehicles. See appendix for the full text of the resolution.
15. **Hosting the NALMS meeting.** Board members were polled for their views on hosting and on whether one or two meetings should be held if we hosted. There was a strong preference for two meetings and for a more central location. Rich Henderson moved, and Rena Doing seconded, that FOLA would host the NALMS conference in 2015 or later at a location to be determined in partnership with NALMS, and the motion passed. A NALMS Host committee was formed, which consists of Matt Albright, Walter Dutcher, Jan Shields, Terri Mayhew, Jim Cunningham, and Nancy Mueller, and will prepare a proposal to NALMS.
16. **Adjournment.** Terri Mayhew moved, and Bob Rosati seconded, that the meeting be adjourned at 10:35 pm, and the motion carried.

Respectfully submitted,

Janet Andersen

Janet Andersen, Secretary, NYS FOLA

Appendix

Resolution on NYSFOLA investments.

Whereas:

The Finance committee of the Board of Directors of NYSFOLA has been requested to investigate and recommend to the board a safe, secure investment of the idle funds of corporation, and

Whereas:

The committee has completed its investigation and has submitted a report, as set forth in this motion, to the Board on May 5, 2012 recommending the opening of a Non-IRA Brokerage Account with Vanguard and investing the idle cash funds of the corporation in safe laddered FDIC insured Certificates of Deposit to be held in the brokerage account with initial laddering to be six (6) months, twelve (12) months, eighteen (18) months, and twenty four (24) months, and in the Vanguard Wellington mutual fund in equal amounts as here and after set forth.

Now therefore be it resolved as follows:

That the President of NYSFOLA be and is hereby authorized to execute the necessary documentation to open a Non-IRA Brokerage Account with Vanguard for the purpose of investing the idle cash funds of the corporation in laddered Federal Deposit Insurance Corp (FDIC) insured Certificates of Deposit, and

Be it further resolved;

That the current President and Treasurer of NYSFOLA and their successors be and are hereby authorized to be named on the Non-IRA Brokerage Account as the two (2) persons authorized to buy, sell, and trade on the account, and

Be it further resolved;

That the Treasurer of NYSFOLA be and is hereby authorized to make an initial investment with Vanguard and tender to Vanguard a check in the amount of \$50,000, and

Be it further resolved;

That the Treasurer shall direct the \$50,000 tender of the NYSFOLA to be invested in the following manner:

\$10,000 in the Vanguard Wellington Fund

\$10,000 in a 6 month FDIC Certificate of Deposit

\$10,000 in a 12 month FDIC Certificate of Deposit

\$10,000 in an 18 month FDIC Certificate of Deposit

\$10,000 in a 24 month FDIC Certificate of Deposit

Resolution on NYSFOLA Scholarship.

Resolved that the Board of Directors of NYSFOLA:

1. Establish on the NYSFOLA balance sheet a \$10,000 scholarship reserve account the purpose of which is to provide funds to assist students in preparation for careers in lake management by establishing partnerships between the student and NYSFOLA lake associations in the development of lake management plans
2. Establish a Scholarship Committee consisting of members of the Board of Directors for the purpose of administering the scholarship funds.
3. Adopt the following guidelines for the mission of the Scholarship Committee and the distribution of scholarship funds:
 - a. In re the Scholarship Committee: Work toward the creation of partnerships among the Oneonta Foundation (a IRS 501c3 corporation associated with SUNY Oneonta), the NYSFOLA member lake associations looking for lake management expertise and the graduate students pursuing the Master of Science in Lake Management degree from SUNY Oneonta
 - b. In re the distribution of scholarship funds: Upon the creation of a two year partnership commitment, (documented in writing), among a particular lake, a particular graduate student and a SUNY Oneonta (CLM) Certification Lake Management Degree Service professor, the Scholarship Committee is authorized to distribute to the Oneonta Foundation the \$2500 designated per year to support the student in the pursuit of the Master of Science Degree in Lake Management.