

# New York State Federation of Lake Associations, Inc.

Meeting of the Board of Directors  
March 24, 2018

Lake George Room at Fort William Henry Conference Center  
Lake George, NY



## Present

Rich Henderson, President  
Bill Harman, Vice President  
Walter Dutcher, Treasurer  
Janet Andersen, Secretary

Donald Cook  
Tarki Heath  
Dean Long  
Laurel Mann

Theresa Mayhew  
John Slater  
Kristen Wilde

## Absent

Matthew Albright  
Jim Cunningham  
Matt Dombrowski

John Jablonski  
George Kelley  
John Murad

Bob Rosati  
Rebecca Schneider  
Robert Thill

## Also in Attendance

Nancy Mueller, Manager

Scott Kishbaugh, NYS DEC

- 1. Call to Order.** President Rich Henderson called the meeting to order at 10:08 am.
- 2. Minutes of the September 30, 2017 Meeting.** Terri Mayhew moved and Dean Long seconded that the September 30, 2017 Board meeting minutes be approved as amended, and the motion carried.
- 3. Conflict of Interest Certification 2018.** Jan Andersen collected signatures of those in attendance.
- 4. Treasurer's Report.** Walter Dutcher reviewed our financial status. He stated our net income was improved because of CSLAP. After all the lab fees were paid we were able to bank most of the lake fees. The balance sheet shows we have ample cash on hand and invested. He reported that the accountant we used previously has been asked to prepare the 990 and Char 500 reports. Rich Henderson reviewed the finance committee report. Walter asked for guidance on investments and the finance committee was asked to work on that. FOLA's cash needs are highly variable. The board expressed a desire for an updated budget and one will be prepared for our May meeting. Jan Andersen moved to accept the Treasurer's report, Dean Long seconded, and the motion carried.
- 5. Board membership discussion.** By email, Bob Thill had asked to continue on the board so that he could also continue on the finance committee, but he asked the board members to recognize that he would not be able to attend board meetings for health reasons. This led to a discussion of board member expectations and participation, and we recognized that health and contributions should be considerations. We agreed to revisit the board expectations document and Rich Henderson will contact some of the members who did not attend to understand their rationale. Terri Mayhew moved, and Laurel Mann seconded, that Robert Thill should continue on the board and finance committee, and would transfer the role of chair of the finance committee to Rich Henderson in May, and the motion carried.
- 6. Nominating Committee.** John Slater reported that Bob Rosati will not stand for reelection.
- 7. Office Report.** Nancy Mueller stated that the workload of CSLAP and FOLA meant that she was not able to get everything done, and no spring Waterworks will go out. She asked for better board

direction. After discussion of workload, a possible personnel committee, succession planning, and more, Jan Andersen moved and Terri Mayhew seconded that Nancy should be authorized to prepare a job description for an assistant together with hours, wage, and budget, and to bring it to the board in May, and the motion was approved. Nancy was asked to leave the room at 11:40. After discussion and comparison to DEC wage rates, Tarki Heath moved and Terri Mayhew seconded that Nancy's pay for FOLA work be raised from \$1200 every two weeks to \$1400 every two weeks, effective with the next pay date of March 30, and the motion carried. Nancy returned to the room at 11:55.

8. **Lunch.** The board recessed for lunch at 12 noon and reconvened at 12:35 pm.
9. **Conference.** Nancy Mueller reported that the conference was coming together, and some attendees and exhibitors had already registered. The board suggested a mailing to promote the conference in lieu of Waterworks. Kristen volunteered to produce the program. Terri Mayhew moved and John Slater seconded that we award the Lake Tear of the Clouds to Dr. Souza, retiring from Princeton Hydro, and the motion carried. We agreed that some board members would get together to do meal tickets on Thursday at 1pm at Lake George Association. The board meeting will be from 3pm to 6pm on Thursday, and a short election meeting will be held after the members meeting at Saturday's lunch. Nancy will circulate a sign up sheet for the registration desk. Rich Henderson will ask Jason about his availability to help at the desk. We discussed silent auction and need to visit the exhibitors.
10. **Regional conferences.** Jan Andersen moved, and Don Cook seconded, that the board support regional conferences and approve \$250 for each of 4 of them, and the motion carried.
11. **CSLAP.** Scott Kishbaugh said that the September blooms in the Finger Lakes had lead to HABs being a state of the state initiative. The HAB initiative consists of 4 tasks: 1) the 4 regional summits with state and national experts and local representatives, 2) HABs action plans for the HAB12 lakes by the end of May, 3) pilots of advanced monitoring with high end sensors, and 4) HAB in-lake mitigation projects. The CSLAP committee has approved adding soluble forms of nutrients and a pilot for soluble reactive nutrients to the 2018 program, as recommended by experts. Scott feels that the state will support the funding required, approximately \$85K. The contract cap should be raised for this and to update the manager salary. Experts also suggested more biological and food web monitoring but the process needs to be developed. The summer techs will be asked to gather depth profiles of the lakes they visit. Scott said that his staff will grow from 4 to 7 and with the FL HUB, 11 staff are dedicated to lakes. The next step is the release of draft action plans in May and NYSFOLA should participate in the public comment process. Scott assured the board that FOLA has been recognized as a participant and that a quick fix was not expected. Scott also said the 2017 reports were about two-thirds complete and reviewed some 2018 program updates.
12. **Conference survey.** Rich Henderson offered to include any board member questions in the survey.
13. **Website RFP.** Rich Henderson reported that the RFP had been sent out to 10 selected vendors and that 6 of them are expected to bid. He said that the bids may come in between \$20K and \$30K. No set of criteria to judge the bids is in place. Bid responses will be reviewed at our May meeting.
14. **Next meeting.** Our next board meeting is 3 pm Thursday May 3 at Fort William Henry. The board also scheduled the fall meeting for **Friday September 14** at 10 am.
15. **Adjournment.** Laurel Mann moved to adjourn at 2:55 pm, Don Cook seconded, the motion carried.

Respectfully submitted,

*Janet Andersen*

Janet Andersen, Secretary, NYS FOLA