

New York State Federation of Lake Associations, Inc.

Meeting of the Board of Directors
May 3 and May 5, 2018

Fort William Henry Conference Center
Lake George, NY



Present

Rich Henderson, President
Bill Harman, Vice President
Walter Dutcher, Treasurer
Janet Andersen, Secretary

Donald Cook
Tarki Heath
John Jablonski
Dean Long

Theresa Mayhew
John Slater (May 3)
Kristen Wilde

Absent

* Matthew Albright
Matt Dombrowski
John Murad

Bob Rosati
Rebecca Schneider
Robert Thill

Laurel Wolfe

Also in Attendance

Nancy Mueller, Manager

- 1. Call to Order.** President Rich Henderson called the meeting to order at 3:05 pm.
- 2. Minutes of the March 24, 2018 Meeting.** Jim Cunningham moved and Bill Harman seconded to approve the board meeting minutes of March 24, 2018, and the motion carried.
- 3. Conflict of Interest Certification 2018.** Jan Andersen collected signatures from board members.
- 4. Budget.** Jan Andersen reviewed the budget previously distributed. We discussed the conference contribution and agreed to provide an update with more details once they were in for this new location. The registration fee increased from \$40 to \$60, and we gave a book that cost \$5. Nancy Mueller said she exhibitors had sponsored the wine and cheese event and the tote bags.
- 5. Nominating committee.** John Slater reported that Bob Rosati did not want to stand for reelection to the board, but that the others whose terms were expiring had agreed to be re-nominated: Bill Harman, Tarki Heath, Dean Long, Terri Mayhew, Rebecca Schneider, and Robert Thill. In addition, John recommended two new board members, Gene Bolster and Jan Douglass. He also proposed the slate of officers to be Don Cook, President, Bill Harman, Vice President, Walter Dutcher, Treasurer, and Jan Andersen, Secretary. He also reminded board members that we need a President-elect and asked that people consider volunteering for that position.
- 6. Office Report.** Nancy Mueller reported that we would have CSLAP interns this summer. She had not had a chance to structure a proposal for an assistant, but was considering a contractor basis for items like the waterworks. She stated a preference for the CSLAP work. Board members expressed an interest in the assistant's role as part of succession planning. On the conference, Nancy reported that in spite of a larger venue and no waterworks announcement, the spaces filled up faster and she had to cut off registration 3 weeks early. CSLAP training has 52 participants. She will produce and distribute an attendee list after the conference. The Hydrilla Grant is pending QAPP by EPA. Jan Andersen moved, and John Jablonski seconded that Nancy be authorized to attend the NALMS conference at a cost not to exceed \$1800, and the motion carried. Nancy also reviewed the status of the CAFO lawsuit and reported that details of the new permitting process are expected in October. The American NE Dairy Association wanted to contribute \$1000 to our conference, which Nancy declined. We discussed a policy for sponsorship and agreed to leave it to Nancy's discretion. The

board discussed potential future conference locations and agreed to pencil in this location while we looked for others, perhaps Watkins Glen, and awaited the financial results.

7. **Treasurer's Report.** Walter Dutcher reported that we had \$62K more of assets this year than last, largely because of CSLAP payments. The 990 and Char 500 are ready for submission and he agreed to mail those documents to the board members. Don Cook moved and John Slated seconded that we accept the report, and the motion carried.
8. **Gift.** Rich Henderson asked Bill Harman for a list of the potential lakes to prepare analysis. Bill said the program had accepted six students and had a few more applicants.
9. **Website.** Jim Cunningham distributed a summary of the previously distributed bids. Of the 11 vendors contacted, only 2 bids were received. After discussion, the board agreed that the development and on-going expenses were too high in both proposals, and we would reject the bids. Two vendors who did not respond will attend the conference (Mark Mannix and Don Fisher), and we agreed that Dean Long and Jim Cunningham would approach those vendors for informal discussions about why they did not respond to the RFP and if they would consider a less extensive bid. Nancy expressed her dissatisfaction with the current website. Jim Cunningham suggested as an interim step that that we add his son Dan Cunningham to the board and have him do website updates for Nancy and serve as the interface with Dan Cronin. The board agreed with this proposal and added Dan Cunningham to the slate of directors that would be presented for member consideration.
10. **CSLAP report.** Recommendations from HABs experts mean that reactive and soluble nutrients will be sampled for some lakes. Stephanie June has been hired to lead the CSLAP program. The CSLAP reports for 2017 are completed. Some CSLAP lakes will take part in the microorganic contaminants of concern project, and a questionnaire will be distributed at the conference. The HABs initiative has contributed to CSLAP funding and expanded numbers of lakes.
11. **SOPs.** Rich Henderson reviewed part of the list of 31 proposed SOP documents. He will send the list to the board and start standardizing the format for the documents he has received.
12. **Future meetings.** We cannot meet at White Eagle for the September 14 meeting. Nancy will find a spot, perhaps a library. We agreed to have a conference call after the conference bills are in, perhaps in June, to decide on the location for next year's conference.
13. **Recess.** Terri Mayhew moved, and Don Cook seconded, that the meeting should recess and reconvene after the member meeting at lunch on May 5, and the motion carried.
14. **Meeting reconvened.** Rich Henderson reconvened the meeting at 1:25pm on May 5. *Matt Albright joined the list of attendees above.
15. **Election of officers.** Dean Long moved, and Jim Cunningham seconded, that the board should waive the two term limit for the continuing officers, and the motion passed. Jim Cunningham moved, and Bill Harmon seconded that the officers should be Don Cook, President, Bill Harman, Vice President, Walter Dutcher, Treasurer, and Janet Andersen, Secretary, and the motion carried.
16. **Vanguard Resolution.** Bill Harman moved, and Don Cook seconded that we approve the previously distributed and discussed Vanguard investment signatory resolution, and the motion carried.
17. **Website.** Rich Henderson reported that both Don Fisher and Mark Mannix appeared willing to work on the website. Bill Harman moved, and John Jablonski seconded, to authorize the website committee to approve a developer website bid for up to \$10,000, and the motion carried.
18. **Adjournment.** Dean Long moved to adjourn at 1:35 pm, Don Cook seconded, the motion carried.

Respectfully submitted,

Janet Andersen

Janet Andersen, Secretary, NYS FOLA

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At the New York State Federation of Lake Associations, Inc. meeting of the board of directors on May 5, 2018, at the Fort William Henry Conference Center, in Lake George NY, Bill Harman moved, and Don Cook seconded, that the Vanguard Investment resolution which follows should be adopted by the board, and the motion carried.

Whereas: The New York State Federation of Lake Associations, Inc. [NYSFOLA] on June 20, 2012 made application to Vanguard Corporation for a brokerage account, and

Whereas: The New York State Federation of Lake Associations, Inc. [NYSFOLA] filed with the application for a brokerage account an "Organizational Resolution" adopted by NYSFOLA naming three (3) authorized signatories to act on behalf of NYSFOLA for the purpose of managing and trading upon on this account, and

Whereas: The New York State Federation of Lake Associations, Inc. [NYSFOLA] desires to submit a new updated "Organization Resolution" naming three (3) authorized signatories for the purpose of managing and trading upon the NYSFOLA Vanguard account number 42236961.

Now, therefore be it resolved:

That the Board of Directors of The New York State Federation of Lake Associations, Inc. [NYSFOLA] authorizes the preparation and filing with Vanguard of a new updated "Organization Resolution" setting forth the following three (3) authorized signatories to act on behalf of the New York State Federation of Lake Associations, Inc. [NYSFOLA] in managing and trading upon NYSFOLA'S Vanguard Account number 4223691.

Richard C. Henderson, 37 Freshfield Rise, Fairport NY 14450-2661.

Walter Dutcher, 1144 Berg Rd, Ontario NY 14519.

Robert P. Thill, 5329 Broadway St, Lancaster NY 14086-2025.