

# New York State Federation of Lake Associations, Inc.

Meeting of the Board of Directors  
March 9, 2021



## Videoconference Meeting via Team because of Covid-19

### Present

Tarki Heath, President  
Bill Harman, Vice Pres.  
Walter Dutcher, Treasurer  
Janet Andersen, Secretary  
Matthew Albright  
Donald Cook

Jim Cunningham  
Jan Douglass  
John Jablonski  
Dean Long (until noon)  
Theresa Mayhew  
John Murad

Rebecca Schneider  
Robert Thill  
Kristen Wilde  
Laurel Wolfe

### Absent

Gene Bolster

### Also in Attendance

Nancy Mueller, Manager

Ina Cholst, member

Terry Gronwall, member

1. **Call to Order.** President Tarki Heath called the meeting to order at 10:02 am and thanked the board for working together to get through a challenging 2020.
2. **Minutes of the December 8, 2020 meeting.** Laurel Wolfe moved and Terri Mayhew seconded to approve the board meeting minutes as previously distributed by Jan Andersen, and the motion carried. Dean Long moved, and Tarki Heath seconded to recognize in the minutes that certain administrative actions have been altered because of Covid-19, and the motion carried.
3. **Conflict of Interest certification.** Jan Andersen reminded the board that the State requires non-profit board members to certify compliance annually, and asked that certification statements be emailed to her for the files.
4. **Treasurer's Report.** Walter Dutcher referred to the previously distributed financial statements, and said our cash was higher than a year ago by about \$60K-\$70K, approximately the profit in 2020. The investment account administration is still being resolved. Bob Thill moved and Rebecca Schneider seconded that the report be approved and the motion carried.
5. **Budget.** Jan Andersen reviewed the distributed budget, which also reflects the 2020 actuals. Walt reminded us that we had a CSLAP voucher for 2020 with DEC that had not been paid, and we will pay UFI when the funds are received in 2021. In operations, Nancy Mueller will investigate dropping our 800# which is causing high Verizon bills and inconvenient spam messages. The computer budget was increased to \$1000 for software, including backup. Dean Long moved and Tarki Heath seconded a motion to approve the budget, and the motion carried.
6. **Finance/investment committee.** Bob Thill reviewed the first of three proposed NYSFOLA policies. The Fraud Policy was amended to clarify removal from the office of property belonging to NYSFOLA, and the reporting organization was changed to the executive committee. Rebecca Schneider moved and Terri Mayhew seconded to adopt the fraud policy as amended, and the motion carried. Walter Dutcher and Nancy Mueller said that the proposed fiscal procedures policy needed significant work. Don Cook moved and Rebecca Schneider seconded to table the other two policies, and the motion carried. The committee agreed to include Walter, Nancy, and Jan to participate in the committee and to understand and document current procedures before going

further. Bob Thill motioned and John Murad seconded the approval of purchase of crime and fidelity insurance rider. Walter Dutcher expressed his concern that the insurance theft policy was a comment upon his integrity and asked what perceived problem it was addressing. After board discussion, Bob agreed to withdraw his motion. Walter also asked to be included on documentation with the insurance agency, and asked that a moderator be included in finance committee meetings.

7. **Office Report.** Nancy Mueller reviewed the previously distributed office report. CSLAP has dominated recent work. The conference agenda was also distributed and Walter is working to convert to Paypal Business. She looks forward to working with fewer Covid restrictions.
8. **CSLAP report.** Nancy Mueller said that the 2021 program will be the largest ever, with more than 550 volunteers and over 180 sites. Almost all payments and documents are finalized, and she is starting to order supplies. She said that this is the last year under the current CSLAP contract and we will need to work on next year's CSLAP's contract with DEC, but the timeline is unclear.
9. **NYSFOLA conference.** Tarki Heath and Nancy Mueller said that the conference was coming together well. Syracuse University is providing the platform and talks can be pre-recorded. She expects to make it public for attendee sign up shortly.
10. **Regional meetings.** After discussion of potential pandemic concerns and uncertainties, the board agreed that FOLA would acquire a Zoom license (non-profit if possible) to host online conferences.
11. **Board nominations process.** Tarki Heath has appointed John Jablonski to complete the unexpired term of Rich Henderson, who resigned from the board. Rebecca Schneider moved and Terri Mayhew seconded that the board slate for approval at the members meeting will be a new board member, Ina Cholst, and returning members Jan Douglass, Bill Harman, Tarki Heath, Dean Long, Terri Mayhew, Rebecca Schneider, and Robert Thill. Gene Bolster has asked not to be nominated for reappointment to the board, and the board thanked him for his service and contributions.
12. **Next meeting:** The next board meeting will be on May 5, 2021 at 9:30 am, via Teams.
13. **Executive session:** The board agreed to go into executive session at 12:35 pm, and came out of executive session at 1:15pm.
14. **Adjournment.** Jim Cunningham moved, and Jan Douglas seconded to adjourn at 1:16pm, and the motion carried.

Respectfully submitted,

*Janet Andersen*

Janet Andersen, Secretary, NYS FOLA